



SIGMA

Support for Improvement in Governance and Management

A joint initiative of the OECD and the European Union, principally financed by the EU

SEMINAR

On

Administrative Simplification

The Prime Ministry

In collaboration with

Sigma

Moderated by

Mustafa Baltacı, Head of Better Regulation Group, Turkey

Sigma speakers:

Edward Donelan, Senior Advisor, Sigma

Malgorzata Kaluzynska, Ministry of Economy, Poland

Jeroen Nijland, Ministries of Finance and Economic Affairs, Netherlands

Jack Ziller, Professor, University of Pavia, Italy

Clarisse Reille, Ministry of Economy, Finance and Employment, France

Ankara, 8-9 May 2008

(Blue Conference Hall, New Building of the Prime Ministry)

General Objective

- To contribute to the national debate on and provide inputs to the policy in Turkey on administrative simplification in the EU accession perspective.

Specific objectives:

- To make available to participants first hand comparative knowledge on a selection of policies and instruments for administrative simplification with an emphasis on the reduction of administrative burdens on business.
- To facilitate the exchange of experiences on the issue with EU member States practitioners.

General Topics

- Reducing superfluous administrative burdens on business.
- Identifying the main sources of unnecessary administrative burdens.
- Policies and instruments commonly used to reduce administrative complexity and red-tape.

The target audience will be:

- Policy-makers and decision-makers (Undersecretaries/Deputy Undersecretaries) from central management agencies and from line ministries.
- Senior civil servants from central management agencies and line ministries dealing with administrative procedures and/or with “clients” of the administration, especially with the business community.
- Managers of strategic planning and citizen participation units in the public sector.
- Some NGO’s and entrepreneurs organisations.

NB There will be a series of presentations. However, the emphasis will be put on good practices which have lead to administrative simplification rather than on conceptual and theoretical matters.

1st Day
SEMINAR AGENDA

This day is devoted to an overview and to a debate on the importance of administrative simplification at national level and on good practices to achieve simplification having regard to the EU accession perspective.

08h45-09h15	Registration of participants
09h15-09h30 09h30-09h45	Prime Ministry <ul style="list-style-type: none"> • <i>Dr Hakan Fidan, Deputy Undersecretary</i> EC Delegation <ul style="list-style-type: none"> • Mr Christian Danielson
09h45-10h00 10h00-10h15 10h15-10h40	The Turkish administrative simplification policy: the reduction of administrative burdens on business, the “one stop shops” experience and the better regulation/regulatory impact assessment initiative. <ul style="list-style-type: none"> • <i>Mr Özer Kuntoğlu, Head of the Administrative Development Department, Prime Ministry</i> • <i>Mr Mehmet Dündar, Head of Unit, General Directorate of Foreign Capital, Undersecretariat of Treasury</i> Discussion/Questions and Answers
10h40-11h00 11h00-11h20	Administrative Simplification: An overarching policy to maintain a balance between the public interest and the needs of business. <ul style="list-style-type: none"> • <i>By: Edward Donelan, senior advisor on regulatory policy, Sigma</i> Discussion/Questions and Answers
11h20-11h40	Coffee break
11h40-11h55 11h55-12h10 12h10-12h30	Administrative simplification in Turkey- the perspective of civil society: concerns, expectations, participation mechanisms and costs of unnecessary administrative complexity. <ul style="list-style-type: none"> • <i>Asst. Prof. Fuat Oğuz, Başkent University</i> • <i>Mr Vural Kural, Head of Unit, TOBB</i> Discussion/Questions and Answers
12h30-14h00	Lunch

14h00-14h20	<p>Developing Administrative Simplification: Selected experiences from recent administrative reforms in EU Institutions and Member States.</p> <ul style="list-style-type: none"> • <i>By Professor Jacques Ziller, University of Pavia (Italy)</i>
14h20-14h50	Discussion/questions and Answers
14h50-15h10	<p>Measuring the cost of administrative burdens and identifying its main sources</p> <ul style="list-style-type: none"> • <i>By Jeroen Nijland, Better Regulation, Better Business - joint organisation of the Ministries of Finance and Economic Affairs, Netherlands</i>
15h10-15h40	Discussion/Questions and Answers
15h40-16h00	Coffee break
16h00-16h20	<p>How effective are administrative simplification policies? Actions for reducing administrative burdens; role of an overall administrative procedure legal framework; factors of success and failure</p> <ul style="list-style-type: none"> • <i>By Malgorzata Kaluzynska, director of economic regulations, Ministry of economy, Poland</i>
16h20-16h40	<p>Administrative Simplification: Insights, challenges and opportunities, the experience of France</p> <ul style="list-style-type: none"> • <i>By Clarisse Reille, France</i>
16h40-17h00	Discussion/Questions and Answers
17h00-17h15	<p>Wrap up of the first day</p> <ul style="list-style-type: none"> • by Sigma
17h15-17h30	<p>Closing remarks from the first day</p> <ul style="list-style-type: none"> • by the Moderator

2nd Day: Workshop agenda

This half day is devoted to an exchange between senior practitioners and civil servants on 2 key policy instruments capable of contributing significantly to the simplification of the administrative life of citizens and economic agents: better regulation/regulatory impact assessment; and rationalisation of the administrative procedure legal framework - lessons learned from the practice.

09h30-09h50	<p>Administrative simplification through building a culture of, and capacity for, better regulation including regulatory impact assessment,</p> <ul style="list-style-type: none"> • <i>by Edward Donelan, senior advisor, Sigma</i>
09h50-10h20	Discussion/Questions and Answers
10h20-10h50	Coffee break
10h50-11h10	<p>Administrative simplification through a general law on administrative procedures for the protection of citizens' rights and economic development: the key issue of legal certainty and predictability in administrative performance</p> <ul style="list-style-type: none"> • <i>by Jacques Ziller, Professor, University of Pavia, Italy</i>
11h10-11h40	Discussion/Questions and Answers
11h40-12h00	<p>Wrap up of the seminar</p> <ul style="list-style-type: none"> • <i>By Sigma</i>
12h00-12h20	<p>Closing remarks from the seminar</p> <ul style="list-style-type: none"> • <i>By the Moderator</i>